



CONSTITUTION OF:

CITIZENS OF LANCASTER OPPOSED TO UNNECESSARY DEVELOPMENT

1 Name

The name of the Group shall be: **Citizens of Lancaster Opposed to Unnecessary Development (CLOUD)**.

2 Aim

The aim of CLOUD shall be to: stop the proposed development of Bailrigg garden village and, where we judge it is appropriate, to help other local action groups objecting to other unnecessary developments, as set out in the current Lancaster city council Local Plan.

3 Powers

In order to achieve its aims CLOUD may:

- a. Raise money
- b. Open bank accounts
- c. Take out insurance
- d. Set up websites and operate social media
- e. Print and distribute relevant information
- f. Organise meetings
- g. Work with other groups and exchange information
- h. Do anything that is lawful which will help it to fulfil its aims.

4 Membership

(a) Membership of CLOUD shall be open to any person over 18 years of age resident in the Lancaster city council area who is interested in helping CLOUD to achieve its aims, willing to abide by its rules and willing to pay any agreed subscription.

(b) Membership shall be available to anyone without regard to gender, race, nationality, disability, sexual preference, religion or belief.

(c) The membership of any member may be terminated for good reason by the CLOUD

management committee, but the member has a right to be heard by this committee before a final decision is made.

5 Management

- (a) CLOUD shall be administered by a management committee of the officers and not more than 6 other members elected at CLOUD's Annual General Meeting (AGM).
- (b) The officers of the management committee shall be: the Chairperson, the Treasurer and the Secretary.
- (c) The management committee shall meet at least 2 times a year.
- (d) The Chairperson shall chair all meetings.
- (e) The quorum for management committee meetings shall be 3 members.
- (f) Voting at management committee meetings shall be by show of hands. If there is a tied vote then the Chairperson shall have a second vote.
- (g) The management committee may appoint another CLOUD member to fill a vacancy on the committee provided the maximum number is not exceeded.

6 Duties of the Officers

- (a) The duties of the Chairperson are to:
 - chair general and committee meetings.
 - represent CLOUD at functions/meetings that it has been invited to.
 - act as spokesperson for CLOUD when necessary.
- (b) The duties of the Secretary are to:
 - take and keep minutes of meetings.
 - prepare the agenda for general and committee meetings in consultation with the Chairperson.
 - maintain the membership list.
 - deal with correspondence.
 - collect and circulate any relevant information to CLOUD members.
- (c) The duties of the Treasurer are to:
 - supervise the financial affairs of CLOUD.
 - keep proper accounts that show all monies collected and paid out by CLOUD.

7 General Meetings

- (a) All CLOUD members shall be invited to attend and participate in general meetings.
- (b) General meetings may be convened by the management committee or at the request of at least 10 CLOUD members.
- (c) Decisions on the methods to be adopted in furtherance of CLOUD's aims shall be decided at general meetings.
- (d) General meetings may decide to set up working groups of CLOUD members to progress particular objectives.
- (e) General meetings may decide to create such additional posts as are necessary to facilitate CLOUD objectives (eg minutes secretary) and to elect a CLOUD member to carry out the duties of the post.
- (f) Decisions at general meetings shall be by acclamation in the first instance. If a formal vote is called for, this shall be by a show of hands. All CLOUD members shall have one vote.

8 Finance

- (a) Any money raised shall be used only in furtherance of CLOUD's aim.
- (b) Any bank accounts opened shall be in CLOUD's name.
- (c) Any cheques issued shall be signed by the Treasurer and one other nominated official.

9 Annual General Meeting

- (a) CLOUD shall hold an Annual General Meeting (AGM) in the month of October.
- (b) All members shall be given at least fourteen days' notice of the AGM and shall be entitled to attend and vote. The quorum for an AGM shall be 10 members.
- (c) The business of the AGM shall include:
 - (i) receiving a report from the Chairperson on CLOUD's activities over the year.
 - (ii) receiving a report from the Treasurer on CLOUD's finances.
 - (iii) electing a new management committee.
 - (iv) considering any other matter as may be decided.

10 Alterations to the Constitution

Any changes to this Constitution must be agreed by a majority of those members present and voting at any general meeting.

11 Dissolution

CLOUD may be wound up at any time if agreed by two-thirds of those members present and voting at any general meeting. In the event of winding up, any assets remaining after all debts have been paid shall be given to another group with similar aims.

This constitution was adopted at the inaugural CLOUD AGM held on 19th October 2017

Signed :
Chairperson

Secretary

Treasurer